

## **CHAPTER I**

### **PRELIMINARY**

1. Short title: These rules may be called the Kerala Water (Prevention and Control of Pollution) Rules, 1976.

2. Definitions: In these rules, unless the context otherwise requires,-

(a)"Act" means the Water (Prevention and Control of Pollution) Act, 1974 (Central Act 6 of 1974);

(b)"Board" means the State Board constituted under section 4 of the Act;

(c)"Chairman" means the Chairman of the Board;

(d)"Form" means a form set out in Schedule 1;

(e)"Government" means the Government of Kerala;

(f)"member" means a member of the Board and includes the Chairman thereof;

(g)"member-secretary" means the member-secretary of the Board;

(h)"Schedule" means a schedule appended to these rules;

(i)"Section" means a section of the Act;

(j)"State Board Laboratory" means a laboratory established or recognised as such under subsection (2) of section 17 of the Act;

(k)"State Water Laboratory" means a laboratory established or specified as such under subsection (1) of section 52 of the Act;

(l) "Year" means the financial year commencing on the first day of April.

## **CHAPTER II**

Rules Under Subsection (8) of Section 5

3. Non-Official members to be treated as first Grade Officers for the purpose of payment of travelling allowance and daily allowance: -

(1)The non-official members of the Board shall be entitled to payment of travelling allowance from the

Board's fund for the journeys performed by them for the purposes of the Board.

(2)The payment of travelling allowances under these rules shall be regulated by the rules in part II of Kerala Service Rules.

(3) The non-official members shall be treated as first Grade Officers for the purpose of payment of travelling allowance under the rules referred in sub-rule (2).

(4) Payment of sitting fees to non-official members: - All non-official members

shall be entitled to the payment of sitting fee at the rate of Rs.20 (Rupees forty) for each day of such meeting, in addition to any travelling allowance that is admissible under rule 3.

(5) Non-Official members not entitled to travelling allowance for journeys performed on first appointment

and on relinquishment- A non-official member shall not be entitled to any travelling allowance for journeys performed by him on first appointment and on relinquishment.

(6) Member-Secretary to be the Controlling Officer in respect of travelling allowance bills - The Member-Secretary of the Board shall be the Controlling Officer in respect of the travelling allowance bills of the non-official members.

(7) Travelling allowance bills of the non-official members who are members of State Legislative Assembly

- The non-official members who are also members of the State Legislative Assembly, shall not be

eligible for payment of Travelling allowance if they have claimed travelling allowance, for the same

journeys and periods for which such allowance has been claimed in their bills for attending the

meetings of the Legislative Assembly or any Committees thereof.

### **CHAPTER III**

Rules Under Section 8 and Under Sub-section (2) of Section 9

4. Time and place of meetings of the Board or any committee of the Board and procedure to be followed at

such meetings including quorum: -

(1) Meetings of the Board shall ordinarily be held at the Headquarters of the Board on such dates as may be fixed by the Chairman.

(2) The Chairman, shall, upon written request of not less than five members of the Board or upon a direction of the Government, call a special meeting of the Board.

(3) Fifteen clear days ♦ notice for an ordinary meeting and three clear days ♦ notice for a special meeting

specifying the time and the place at which such meeting is to be held and the business to be transacted

thereat, shall be given by the member-secretary to the members.

(4) Notice of a meeting may be given to the members by delivering the same by

messenger or sending it by registered post to his last known place of residence or business or in such other manner as the Chairman may, in the circumstances of the case, deem fit.

(5) No member shall be entitled to bring forward for the consideration of the meeting any matter of which he has not given ten clear days notice to the member-secretary, unless the Chairman, in his discretion, permits him to do so.

(6) The Board may adjourn from day-to day or any particular day, and no fresh notice shall be required for any adjourned meeting.

(7) No proceeding shall be invalidated merely on the ground that the provision in this rule relating to the notice is not strictly complied with.

5. Presiding Officer: -

Every meeting shall be presided over by the Chairman and, in his absence, by a Chairman to be elected by the members present from amongst themselves.

6. All questions to be decided by majority: -

(1) All questions at a meeting shall be decided by a majority of votes of members present, and voting shall be by raising of hands in favour of the proposal.

(2) In case of an equality of votes, the presiding officer shall have a second or casting vote.

7. Quorum: -

(1) Five members shall form the quorum for any meeting.

(2) If at any time fixed for any meeting or during the course of any meeting a quorum is not present, the presiding officer shall adjourn the meeting and if a quorum is not present on the expiration of fifteen minutes from such adjournment, the presiding officer shall adjourn the meeting to such hours on the following or on some other future date as he may fix.

(3) No quorum shall be necessary for the adjourned meeting.

(4) No matter which had not been on the agenda of the original meeting shall be discussed at such adjourned meeting.

(5) No fresh notice shall be required for the adjourned meeting.

8.Minutes: -

(1) Record shall be kept of the names of members who attended the meeting and of the proceedings at the

meeting in a book to be maintained for that purpose by the member-secretary.

(2) The minutes of the previous meeting shall be read at the beginning of the every succeeding meeting, and

shall be confirmed and signed by the presiding officer at such meeting.

(3) The proceedings shall be open to inspection for any member at the Office of the Board during office hours.

9.Maintaining order at meeting: -

The Presiding Officer shall preserve order at meeting.

10.Business to be transacted at meeting: -

Except with the permission of the presiding officer no business which is not entered in the agenda or of which

notice has not been given by a member under sub rule (5) of rule 4, shall be transacted at any meeting.

11.Order of business: -

(1) At any meeting business shall be transacted in the order in which it is entered in the agenda.

(2) Either at the beginning of the meeting or after conclusion of the debate on a motion during the meeting

the presiding officer or a member may suggest a change in the order of business as entered in the agenda

and if the meeting agrees, such a change shall take place.

12.Procedure for transaction of business of committees constituted by the Board: -

(1) The time and place of the meetings of the committees constituted by the Board under subsection (1) of section 9 shall be as specified by the Chairman.

(2) The quorum for a meeting of a committee constituted under sub section (1) of section 9 shall be one-half of the total number of members of the committee.

(3) Subject to sub-rule (1) and sub-rule (2), the meetings of any of the committee constituted under subsection (1) of section 9 shall, as far as may be governed by the rules applicable to the meetings of the Board.

## **CHAPTER IV**

### Rules Under Subsection (3) of Section 9

13. Fees and allowances to be paid to such members or the committee of the Board as are not members of the Board: -

A member of a committee of the Board shall be paid in respect of the meetings of the committee, travelling allowance, daily allowance and sitting fee if he is a non-official, at the rates specified in rule 3, as if he were a member of the Board, and, if he is a Government Servant, at the rates admissible under the relevant rules of the Government under which he is serving.

## **CHAPTER V**

### Rules Under Subsection 1 of Section 10

14. Manner in which and the purpose for which persons may be temporarily associated with the Board: -

(1) The Board may invite any person, whose assistance or advice it considers useful to obtain in performing any of its functions to participate in the deliberations of its meetings.

(2) Such persons shall be paid in respect of meetings of the committee travelling and daily allowances if he is a non-official, at the rates specified in rule 3 as if he were a member of the Board and if he is a Government Servant, at the rates admissible under the relevant rules of Government under whom he is serving.

## **CHAPTER VI**

### Rule Under Subsection (9) of Section 5 and under Subsection (1) of Section 12

15. Conditions of service of Chairman and Member-Secretary: -

(1) The Chairman shall be paid a monthly pay in the scale of pay approved by Government on the recommendation of the Board.

(2) In addition to the pay prescribed in sub-rule 1 the Chairman will also be paid all allowances including travelling allowances as are applicable to an officer of the corresponding status of the State Government.

He will also be paid any other allowance, additionally, as the Board may decide, and subject to approval of

Government.

(3) Where a Government servant is appointed as Chairman, he shall also be paid deputation allowance admissible under State Government rules in addition to the pay and other allowance mentioned under sub-rules (1) and (2).

16. Salaries, allowances and other conditions of service of Member Secretary:-

(1) The Member-Secretary shall be paid a monthly pay in the scale of pay approved by Government on the recommendation of the Board.

(2) In addition to the pay prescribed in sub-rule (1), the Member-Secretary will also be paid all allowances including travelling allowances as are applicable to an officer of the corresponding status of the State Government. He will also be paid any other allowances additionally as the Board may decide and subject to the approval of Government.

(3) Where a Government servant is appointed as Member-Secretary, he shall also be paid deputation allowance admissible under State Government rules in addition to the pay and other allowances mentioned under sub rule (1)

## **CHAPTER VII**

Rules Under Subsection (2) and (3) of Section 12

17. Powers and Duties to be exercised by the Chairman and the Member-Secretary of the Board and appointment of Officers and employees: -

(1) Subject to the policy and principles approved by the Board, the general management of the affairs and business of the Board shall be with the Chairman who shall have power to do all things necessary or desirable for the management of affairs and business of the Board in carrying out its objectives.

(2)

(i) The Chairman may undertake tours within India for carrying out the functions of the Board. The Chairman shall be the Controlling Authority for journeys performed by him within and outside the State.

(ii) The Chairman may, with the prior approval of the Government visit any

country outside India.

(3) The Chairman shall have powers to accord administrative sanction to all estimates without any financial limit in the allocation made for such purposes in the budget of the Board.

(4) In the matter of acceptance of tenders, the Chairman shall have full powers without any monetary limit.

(5) Subject to rules, if any, made under subsection (3) of Section 12 of the Act, the Chairman shall have full powers in the matters of promotion, confirmation, transfer and termination of service of the officers and employees appointed by the Board.

(6) The Chairman shall have authority to make appointment to posts the maximum pay of which does not exceed Rs.1000 (Rs. One thousand) per month, provided, such appointments are reported to the Board at the next meeting. He shall also have powers to remove or suspend or otherwise punish or take disciplinary action proceedings against any employee of the Board at his discretion in accordance with the rules under rule 19 in force from time to time.

(7) The Chairman shall have power to permit employees of the Board to perform journeys within and outside the State and declare officers under him as controlling officer for regulating travelling allowance claim.

18. Powers and duties of the Member-Secretary: -

The Member-Secretary shall be subordinate to the Chairman and shall, subject to the control of the

Chairman, exercise the following powers, namely-

(1) The Member-Secretary may undertake tours within India for the performance of duties entrusted to him by the Board provided that he shall keep the Chairman informed of his tours and obtain the previous permission for his tours outside the State.

(2) The Member-Secretary shall be incharge of all the confidential papers of the Board and shall be responsible for preserving them.

(3) The Member-Secretary shall produce such papers whenever so directed by the Chairman or by the State Board.

(4) The Member-Secretary shall make available to any member of the Board, for his perusal any record of the Board.

(5) The Member-Secretary shall be entitled to call for the service of any officer or employee of the Board, and files, papers and documents for study from any department of the Board at any time including checking of accounts, vouchers, bills and other records and stores pertaining to the Board or regional offices thereunder.

(6) The Member-Secretary may withhold any payment, provided that as soon as may be after such withholding of payment the matter shall be placed before the Board for its approval.

(7) The Member-Secretary shall make all arrangements for holding meetings of the Board and meeting of the committees constituted by the Board.

(8) All orders or instructions to be issued by the Board shall be over the signature of the Member-Secretary or of any other officer authorised in this behalf by the Chairman.

(9) The Member-Secretary shall authorise, sanction or pass and make all payments against estimates sanctioned, within the allocations made for such purposes in the Budget of the Board.

(10) The Member-Secretary shall write and maintain confidential reports of all subordinate officers of the Board and shall get them countersigned by the Chairman.

(11)

(i) The Member-Secretary shall sanction the annual increments of the officers of the Board subordinate to him.

(ii) The annual increments of officers which the Member-Secretary is not competent to sanction shall be sanctioned by the Chairman.

(12) The Member-Secretary shall have full powers for according technical sanction to all estimates.

(13) The Member-Secretary shall exercise such other powers and perform such other functions as may be delegated to him from time to time either by the Board or by the Chairman.

(14) The Member-Secretary shall have power to execute contracts, deeds, instruments and assurances of property and in particular (a) all service agreements (b) security bonds (c) conveyance, lease of houses, land or other immovable property and (d) assurances required by law or otherwise.



(15) Subject to approval of the Board the Member-Secretary shall have power to engage legal advisors, advocates, attorneys for the purpose mentioned in sub-rule (13) above or for generally protecting or assisting the business of the Board on terms and conditions to be approved by the Board.

(16) The Member-Secretary shall have power to make and give receipts, release and other discharge for claims and demands on the Board.

(17) The Member-Secretary shall have powers to sanction advertisement charges upto Rs.2,000 (Two thousand) in each case subject to a limit of Rs.5,000 (Five thousand) per year.

(18) The Member-Secretary shall have powers to hire private building on rent provided that in case of hiring buildings having a rental charge exceeding Rs.1,000 (One thousand) per month the approval of the Board shall be obtained.

(19) The Member-Secretary shall have powers to sanction purchase of books and periodicals subject to a monetary limit of Rs.5,000 (Five thousand) per annum.

(20) The Member-Secretary shall have powers to purchase office furniture and equipments subject to a maximum of Rs.20,000 (Twenty thousand) at a time upto a total limit of Rs.50,000 (Fifty thousand) per annum.

(21) The Member-Secretary shall have powers to purchase materials and equipments for execution of construction works up to limit of the allotments made from time to time.

(22) The Member-Secretary shall have powers to sanction installations of telephones in the offices of the Board.

(23)

(i) In respect of contracts to be let out by the Board, the Member-Secretary shall have powers upto a financial limit of Rs. 2 lakhs (Two lakhs).

(ii) In respect of works and supplies, the Member-Secretary shall have powers to accept quotations upto Rs.50,000 (Fifty thousand) at a time.

19. Creation and abolition of posts: -

The Board may create such posts as it considers necessary for the efficient performance of its functions,

make appointments to such posts and may abolish any post, so created:

(1) Provided that for the creation of an appointment to posts, the maximum of the scale of which is above

Rs.1,500 (One thousand and five hundred) per month, the Board shall obtain prior sanction of the

Government.

(2) The staff appointed by the Board to the posts created by it will be governed by K.S.R. unless specifically prescribed.

## **CHAPTER VIII**

### **Rules Under Subsection (4) of Section 12**

20.Appointment of Consulting Engineer :-  
For the purpose of assisting the Board in the performance of its function, the Board may appoint a Consulting Engineer to the Board for a specified period not exceeding four months: Provided that the Board may, with the prior approval of the State Government extend the period of the appointment from time to time: Provided further that if at the time of the initial appointment the Board had reason to believe that the services of the Consulting Engineer would be required for a period of more than four months, the Board shall not make the appointment without the prior approval of the State Government.

21.Power to terminate appointment: -

Notwithstanding the appointment of a Consulting Engineer for a specified period under rule 20, the Board shall have the right to terminate the services of the Consulting Engineer before the expiry of the specified period, if in the opinion of the Board, the Consulting Engineer is not discharging his duties properly or to the satisfaction of the Board or if such a course of action is necessary in the public interest.

22.Emoluments of the Consulting Engineer: -

The Board may pay the Consulting Engineer suitable emoluments or fees depending on the nature of work, and the qualifications and experience of the Consulting Engineer. Provided that the Board shall not appoint any person as Consulting Engineer without the prior approval of the

State Government, if the emoluments or fees payable to him exceeds Rs.2,000 (Two thousand) per month.

23. Tours by Consulting Engineer: -

The Consulting Engineer may undertake tours within the State for the performance of the duties entrusted to him by the Board and in respect of such tours, he shall be entitled to travelling and daily allowances as admissible to Class I Officer of the State Government. He shall, however, get prior approval of the Chairman to his tour programme.

24. Consulting Engineer not to disclose information: -

The Consulting Engineer shall not disclose any information either given by the Board or obtained during the performance of the duties assigned to him either from the Board or otherwise, to any person other than the Board without the written permission of the Board.

25. Duties and functions of the Consulting Engineer: -

The Consulting Engineer shall discharge such duties and perform such functions as are assigned to him, by the Board and it will be his duty to advise the Board on all technical matters referred to him by the Board.

## **CHAPTER IX**

### Rules Under Section 21

26. Power to take samples of effluents by the Board and form of notice: -

(1) The Board or any officer empowered by it in this behalf shall have power to take for the purpose of analysis, samples of water from any stream or well or samples of sewage or trade effluent, which is passing from any plant or vessel or from or over any place into any such stream or well.

(2) A notice under clause (a) of subsection (3) of section 21 shall be in Form I.

## **CHAPTER X**

### Rules Under Subsection (1) of Section 22

27. Reports of the result of analysis on samples taken by the Board: ❖

When a sample of any water, sewage or trade effluent has been sent for analysis to a laboratory established or

recognised by the Board, the Board Analyst appointed under sub section (3) of section 53 shall analyse or cause to be analysed the sample and submit to the Board a report in triplicate in Form II, on the result of such analysis within 21 days of the receipt of the such sample.

## **CHAPTER XI**

### Rules Under Subsection (3) of Section 22

28. Reports of the result of analysis on samples forwarded to the Government Analyst: -

(1) The Government Analyst shall analyse or cause to be analysed any samples of water, sewage or trade effluent received by him from any officer authorised by the Board for the purpose, and findings shall be recorded in triplicate in Form III and shall be submitted to the Board within 21 days of the receipt of the said sample.

(2) The fees for each such report shall be such as may be fixed by the State Government Analyst.

## **CHAPTER XII**

### Rules Under Subsection (2) of Section 25

29. (1)

An application for obtaining the consent of the Board under section 25 of the Act

(i) to establish an outlet or holding arrangement (new/altered) for discharge or recycle or utilisation of sewage/trade effluent; and/or

(ii) to bring into use an outlet or holding arrangement (new/altered) for discharge or recycle or utilisation of sewage/trade effluent; and/or

(iii) to modify an existing discharge of sewage/trade effluent resulting in increase in volume or pollutant load of effluent; and/or

(iv) to continue operation of an outlet or holding arrangement of sewage or trade effluent,

shall be made to the Member Secretary of the Board in triplicate in the relevant Form specified in the schedule I:

Provided that in cases where the applicant requires consent under the Kerala Air (Prevention & Control of Pollution) Rules, 1984 also, the applicant shall be at liberty to apply for consent under the said rules specifically

mentioning therein the requirement of consent under these rules also and such an application shall be deemed to be an application under these rules and in that case, notwithstanding anything to the contrary contained in these rules, no separate consent fee shall be charged hereunder.

(2) Every industry shall be categorised into Red, Orange and Green based on pollution potential as may be specified by the Board, from time to time.

(3) In the case of Red, Orange and Green categories, consent shall normally be for a period of three years. However, in case of Orange category, consent upto maximum period of six years and in case of Green category, consent upto a maximum period of nine years may be given, in appropriate cases, provided the fees are remitted for that many years respectively.

(4) Every application shall be accompanied by fees for the number of years applied for at the annual rate as specified in Table I or Table II hereunder: Provided that the Government hospitals/health care units shall be allowed a fee concession at the rate of 90%.

**TABLE -1**

Sl.No.	CAPITAL INVESTMENT (C.I)  Rs.	ANNUAL RATE OF CONSENT FEE (Rs.)		
		CATEGORY		
		RED	ORANGE	GREEN
1	Upto 1 lakh	540	490	440
2	1 to less than 2 lakh	640	590	540
3	2 to less than 3 lakh	740	690	640
4	3 to less than 4 lakh	840	790	740
5	4 to less than 5 lakh	940	890	840
6	5 lakh	1140	1040	940
7	Above 5 to less than 6 lakh	1470	1370	1270
8	6 to less than 7 lakh	1570	1470	1370
9	7 to less than 8 lakh	1670	1570	1470
10	8 to less than 9 lakh	1770	1670	1570
11	9 to less than 10 lakh	1870	1770	1670
12	10 lakh	2370	2120	1920
13	Above 10 to less than 15 lakh	3370	3120	2920

14	15 to less than 20 lakh	3670	3420	3170
15	20 to less than 25 lakh	3970	3670	3420
16	25 to less than 30 lakh	4420	4020	3670
17	30 to less than 35 lakh	5440	4640	3670
18	35 to less than 40 lakh	5440	4640	4170
19	40 to less than 50 lakh	6560	5600	4800
20	50 to less than 75 lakh	12000	10000	8000
21	75 to less than 100 lakh	15000	12000	10000
22	1 to less than 5 crore	20000	17000	14000
23	5 to less than 10 crore	35000	25000	20000
24	10 to less than 25 crore	70000	60000	50000
25	25 to less than 50 crore	100000	80000	70000
26	50 to less than 100 crore	120000	100000	80000
27	100 to less than 150 crore	140000	110000	90000
28	150 to less than 200 crore	200000	160000	120000
29	200 to less than 250 crore	250000	200000	150000
30	250 to less than 300 crore	300000	240000	180000
31	300 to less than 400 crore	400000	320000	240000
32	400 to less than 500 crore	500000	400000	300000
33	500 to less than 600 crore	600000	480000	360000
34	600 to less than 700 crore	700000	560000	420000
35	700 to less than 800 crore	800000	640000	480000
36	800 to less than 900 crore	900000	720000	540000
37	900 to less than 1000 crore	1000000	800000	600000
38	1000 crore & above	0.01% of C.I.	0.008% of C.I.	0.006% of C.I.

**TABLE -2**

Sl.No.	Population, in lakh	Consent fee (Rs.)
(1)	(2)	(3)
1	Upto 1 lakh	1,500
2	1 to less than 1.5	3,000
3	1.5 to less than 2	4,500
4	2 to less than 2.5	6,000
5	2.5 to less than 3.0	7,500
6	3.0 to less than 3.5	9,000
7	3.5 to less than 4.0.	10,500
8	4.0 to less than 4.5	12,000
9	4.5 to less than 5.0	13,500

10	5.0 to less than 6.0	15,000
11	6.0 to less than 7.0	18,000
12	7.0 to less than 8.0	21,000
13	8.0 to less than 9.0	24,000
14	9.0 to less than 10.0	27,000
15	10.0 and above	30,000

(5) Every application for renewal of consent shall be submitted in triplicate in the form specified in sub rule (1) in the third month before the expiry of consent. An application submitted late but within the validity period of consent shall be accompanied by a penalty of 25% of the consent fee and application submitted after the validity period shall be accompanied by a penalty of 50% of the consent fee.

(6) No application which is not accompanied by the consent fee and penalty, if any, and not containing name, address or signature of the occupier of the industry and other relevant particulars, shall be entertained by the Board.

(7) The consent fee and penalty, if any, shall be paid in favour of Kerala State Pollution Control Board payable at such place as may be specified by the Board.  
Rules Under Subsection (3) of Section 25

30. Manner in which enquiry may be made in respect of application for obtaining consent of the Board and the matter to be taken into account in granting or refusing such consent: -

(1) On receipt of an application for consent under section 25 or section 26, the Board may depute any of its officers, accompanied by as many assistants as may be necessary, to visit the premises of the applicant, to which such application relates, for the purpose of verifying the correctness or otherwise of the particulars furnished in the application or for obtaining such further particulars or information as such officer may consider necessary. Such officer may, for that purpose, in respect of any place where water or sewage or trade effluent is discharged by the applicant, or treatment plants, purification works or disposal systems of the applicant and may require the applicant to furnish to him any plan, specification and other data relating to such treatment plants, purification works or disposal systems or any part thereof, he considers necessary.

(2) Such officer shall before visiting any premises of the applicant for the purpose of inspection under sub rule (1) above, give notice to the applicant of his intention to do so in Form V. The applicant shall furnish to such officer all facilities that such officer may legitimately require for the purpose.

(3) An officer of the Board may, before or after carrying out an inspection under sub rule (1) above, require the applicant to furnish to him, orally or in writing such additional information or clarification, or to produce before him such documents, as he may consider necessary for the purpose of investigation of the application and may, for that purpose, summon the applicant or his authorised agent to the office of the Board.

#### CHAPTER XIV

##### Rules Under Section 38 and 39

##### 31. Form of budget estimates: -

(1) The budget in respect of the year ensuing showing the estimated receipts and expenditure of the Board shall be prepared in Form VI and VII and submitted to the Government.

(2) The estimated receipts and expenditure shall be accompanied by the revised budget estimates for the current year.

(3) The budget shall, as far as may be, based on the account heads specified in Schedule II.

##### 32. Submission of budget estimates to the Board: -

(1) The budget estimates as compiled in accordance with rule 32 shall be placed by the Member-Secretary before the Board by the 5th October each year for approval.

(2) After approval of the budget estimates by the Board, four copies of the final budget proposals incorporating therein such modifications as have been decided upon by the Board shall be submitted to the Government by the 15th October each year.

##### 33. Estimates of establishment expenditure and fixed recurring charges: -

(1) The estimates of expenditure on fixed establishment as well as fixed monthly recurring charges on account of rent, allowances etc. shall provide for the gross amount without deductions of any kind.

(2) To the estimates referred to in sub rule (1) shall be added with a suitable



provision for leave salary

based on past experience with due regard to the intention of the members of the staff in regard to leave

as far as the same can be ascertained.

34. Re-appropriations and emergent expenditure :-

No expenditure which is not covered by a provision in the sanctioned budget estimates or which is likely to be

in excess over the amount provided under any head, shall be incurred by the Board without provision being

made by reappropriation from some other head under which savings are firmly established and available.

35. Power to incur expenditure: -

The Member Secretary shall have powers to incur expenditure against allotments made in the budget

estimates sanctioned by the Board and against sanctioned estimates from out of the funds of the Board

subject to observance of the general financial rules of the Government of Kerala.

36. Operation of fund of the Board: -

The fund of the Board shall be operated by the Member Secretary of the Board or in his absence by any officer

of the Board who may, subject to the approval of the State Government be so empowered by the Board.

37. Saving: -

Nothing in this Chapter shall apply to a budget already finalised before the commencement of these rules.

38. Form of annual report: -

The annual report in respect of the year last ended giving a true and full account of the activities of the Board

during the previous financial year shall contain the particulars specified in the Schedule III and shall be

submitted to the State Government by the 15th of May each year.

#### CHAPTER XV

Rules Under Subsection (1) of Section 40

39. Form of annual statement of accounts of the Board:-

The annual statement of accounts of the Board shall be, in Forms VIII, IX, X, XI and XII

#### CHAPTER XVI

Rules Under Clause (P) of Subsection (2) of Section 64

40. The Board shall carry out the directions issued by Government from time to time in any matter.

